



केन्द्रीय विद्यालय संगठन

KENDRIYA VIDYALAYA SANGATHAN

18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग,

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F. 110225/66/2013/KVS(HQ)/Audit Dated: 3rd June, 2013

OFFICE ORDER

The Internal Audit Inspection on the accounts and financial transactions of Regional offices and ZIETs will be taken up by the Officers as per the tentative programmes given overleaf so as to complete the audit work by 28.02.2014.

The leader of the party may submit their tour programme for perusal and approval of the Competent Authority. They are also permitted to take 2 Assistants of their choice for the audit work.

This issues with the approval of the Commissioner, KVS.

(M Arumugam)

Joint Commissioner(Fin.)

Distribution:

1. Individuals concerned.
2. The Deputy Commissioner, KVS, all Regional Offices/ The Director, KVS, all ZIETs - with the request to keep all the records including the audit questionnaire and Hindi questionnaire for submission to audit on the first date of audit without fail. The questionnaire sent during the last year may be used for the purpose.
3. The Administrative Officer/ The Finance Officer, KVS, All Regional Offices- through Deputy Commissioner, KVS, RO concerned.
4. The Assistant Commissioner (Admn), Estt-I, KVS(HQ), New Delhi.
5. The Principal, Kendriya Vidyalaya, Kathmandu.
6. The Assistant Commissioner, EDP Cell, KVS (HQ), New Delhi- with the request to upload the same in the KVS web site.

Tentative Tour Programme for Internal audit

S.No	Name of Regional/ZIET Office	Audit conducted upto	Tentative month for conducting Internal Audit	Name of the Leader of the Audit Party
1	Ahmedabad	31.12.2012	Dec.-2013	Mr.MP Singh, FO Jaipur
2	Bangalore	31.07.2012	July-2013	Mr. M Arumugam, JC(F) Mr. S Muthusivam AC(F)
3	Bhopal	30.06.2010	June-2013	Mr. PK Pahwa, FO Dehradun
4	Bhubneshwar	31.12.2012	Dec.-2013	Mr. Govind Kumar, FO HQ
5	Chandigarh	29.02.2012	July-2013	Mr. Manoj Rawtani, FO Bhopal
6	Chennai	31.01.2013	Jan.-2014	Mr.AK Srivastava FO Lucknow
7	Dehradun	31.12.2012	Dec.-2013	Mr.Sanjay Kumar, FO Agra
8	Delhi	31.03.2013	Feb.-2014	Mr. PK Pahwa, FO Dehradun
9	Guwahati	31.01.2012	June-2013	Mr. Manoj Rawtani, FO Bhopal
10	Hyderabad	30.11.2012	Nov.-2013	Mr. OS Sheoran, FO Delhi
11	Jabalpur	31.12.2012	Dec.-2013	Mr. Manoj Rawtani, FO Bhopal
12	Jaipur	31.01.2013	Jan.-2014	Mr. OS Sheoran, FO Delhi
13	Jammu	31.10.2012	Oct.-2013	Mr. GP Vishwanath, FO Chandigarh
14	Kolkata	31.10.2012	Oct.-2013	Mr. GP Vishwanath, FO Chandigarh
15	Lucknow	31.03.2012	Aug.-2013	Mr. Govind Kumar, FO HQ
16	Mumbai	30.11.2012	Nov.-2013	Mr. M Arumugam JC(F) Mr. S Muthusivam AC(F)
17	Patna	29.02.2012	July-2013	Mr. Govind Kumar, FO HQ
18	Silchar	31.03.2013	Feb.-2014	Mr. Jagbir Singh, FO HQ
19	Ernakulam	Not conducted	July-2013	Mr.Raghuveer Singh, FO Patna
20	Agra	31.12.2012	Dec.-2013	Mr. MP Singh, FO Jaipur
21	Tinsukia	29.02.2013	Feb.2014	Mr. Raghuveer Singh, FO Patna
22	Varanasi	31.01.2013	Jan.-2014	Mr. S Muthusivam, AC(F)
23	Ranchi	Not conducted	August-2013	Mr. Jagbir Singh , FO HQ
24	Raipur	Not conducted	June-2013	Mr. BCD Kumar AC(F)
25	Sirsa	Not conducted	July-2013	Mr. BCD Kumar AC(F)
26	ZIET Mysore	29.02.2012	June-2013	Mr. M Arumugam JC(F) Mr. M Babu SO(Audit)
27	ZIET Chandigarh	29.02.2012	July 2013	Mr. AK Srivastava, FO Lucknow
28	ZIET Mumbai	31.12.2010	Nov.-2013	Mr. S Muthusivam AC(F) Mr. SK Sharma SO(Budget)
29	ZIET,Gwalior	31.05.2012	July 2013	Mr. PK Pahwa, FO Dehradun
30	ZIETBhubneswar	18.02.2013	Feb.-2014	Mr. Govind Kumar FO HQ
31	KV Kathmandu	31.01.2004	July 2013	Mr. M Arumugam JC(F) Mr. S.Muthusivam AC(F) Mr. M.Babu, SO (Audit)