



केन्द्रीय विद्यालय संगठन(मु0)
18 सांस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016
KENDRIYA VIDYALAYA SANGATHAN (HQ)
18, Institutional Area, S.J. Marg, New Delhi-110016.
Tel.: 26858570 Fax 26514179
Website: www.kvsangathan.nic.in

Ref.No.:F.110332/8/2013-14/KVS(HQ)Acad./Fulbright/

Date:- **24.10.2013**
SPEED POST

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regional Offices

Subject: Announcement of 2014 Fulbright Distinguished Awards in Teaching (DAT) Program by USIEF.

Sir/Madam,

The United States-India Educational Foundation (USIEF) has informed vide letter dated 09.10.2013 as under:

“United States-India Educational Foundation (USIEF) has announced the 2014 Fulbright Distinguished Awards in Teaching (DAT) Program for full time Indian teachers teaching any subject at any level (primary, middle or secondary) at a school in India. This program is also open to primary and secondary level library media specialists, guidance counselors, curriculum specialists, special education coordinators, teachers trainers and gifted and talented coordinators. Administrators/academic coordinators who spend at least 50% of their time in classroom teaching are also eligible. The program will bring teachers from Chile, Finland, India, Israel, Mexico, Morocco and Singapore to the U.S. for a semester-long program.

Selected international participants will be placed at a U.S. host university graduate School of Education from mid- August to mid-December,2014. The host university will provide a broad range of resources in the teachers' fields of expertise. International teachers who are selected to participate in the Fulbright Distinguished Awards in Teaching Program will 1) enroll in advanced undergraduate or graduate level classes, 2) work toward the completion of a capstone project of their own design, 3) observe classes, team-teach and/or conduct seminars or workshops in local schools for U.S. teachers and students; and 4) engage in other teaching related activities. Upon returning home, participants will be expected to share the knowledge and experience gained on the program with teachers and students in their home schools and within their communities.”

Details regarding the Program and the application procedure have been uploaded on website www.kvsangathan.nic.in. Applications deadline for Indian candidates is 20th November, 2013.

You are, requested to bring it to the notice of the teachers teaching in Kendriya Vidyalayas under your jurisdiction. The application duly completed must reach this office on or before 15.11.2013 for onward submission to USIEF. The proposals will not be entertained if received directly from the teacher/Principal in this office or USIEF. All concerned are, therefore, requested to apply through proper channel.

The Deputy Commissioners are requested to check the antecedents of applicants especially vigilance clearance properly before recommending the cases to KVS (HQ).

This issues with the approval of the competent authority.

Yours faithfully,


(P.K. Kaul)

Deputy Commissioner (Acad.)

Copy to:

✓ 1. The EDP Cell with the request to upload this letter on KVS website.



www.usief.org.in



October 9, 2013

Mr. P K Koul
Deputy Commissioner (Acad)
Kendriya Vidyalaya Sangathan
18, Institutional Area
Shaheed Jeet Singh Marg
New Delhi 110 016

Sub: Announcement of 2014 Fulbright Distinguished Awards in Teaching Program

Dear Mr. Poul:

I am happy to inform you that USIEF has announced the 2014 Fulbright Distinguished Awards in Teaching Program and invites applications from full time Indian teachers teaching any subject at any level (primary, middle or secondary) at a school in India. This program is also open to primary and secondary level library media specialists, guidance counselors, curriculum specialists, special education coordinators, teacher trainers and gifted and talented coordinators. Administrators/academic coordinators who spend at least 50% of their time in classroom teaching are also eligible. The program will bring teachers from Chile, Finland, India, Israel, Mexico, Morocco and Singapore to the U.S. for a semester-long program.

Selected international participants will be placed at a U.S. host university graduate School of Education from mid-August to mid-December, 2014. The host university will provide a broad range of resources in the teachers' fields of expertise. International teachers who are selected to participate in the Fulbright Distinguished Awards in Teaching Program will 1) enroll in advanced undergraduate or graduate level classes, 2) work toward the completion of a capstone project of their own design, 3) observe classes, team-teach and/or conduct seminars or workshops in local schools for U.S. teachers and students; and 4) engage in other teaching related activities. Upon returning home, participants will be expected to share the knowledge and experience gained on the program with teachers and students in their home schools and within their communities.

Application deadline for Indian candidates is November 20, 2013.

Details regarding the program and the application procedure are enclosed. I would be grateful if you could post the announcement on your website and also bring it to the attention of teachers teaching in KV schools.

Yours sincerely,

Gayatri Singh
Gayatri Singh
Indian Program Manager

United States-India Educational Foundation

United States-India Educational Foundation is a binational organization established by treaty in 1950
12 Hailey Road, New Delhi 110 001, India Tel : +91-11-4209 0909, 2332 8944 Fax : +91-11-2332 9718 E-mail : info@usief.org.in

REGIONAL OFFICES :

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Kolkata: American Center, 38A Jawaharlal Nehru Road, Kolkata 700 071, India Tel : +91-33-3984 6300 Fax : +91-33-2288 1636 E-mail : usiefkolkata@usief.org.in

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2014-2015 Fulbright Distinguished Awards in Teaching Program



Program Description

The Fulbright Distinguished Awards in Teaching Program, sponsored by the Bureau of Educational and Cultural Affairs, U.S. Department of State, recognizes and encourages excellence in teaching in the U.S. and abroad. It is part of the overall Fulbright Program, named in honor of Senator J. William Fulbright, which promotes mutual understanding among people of the United States and other countries. The program brings international teachers to the U.S. for a semester and sends U.S. teachers abroad for three to four months. For international teachers, the program is open to teachers from Chile, Finland, India, Israel, Mexico, Morocco and Singapore.

Selected international participants will be placed at a U.S. host university graduate School of Education from mid- August to mid-December, 2014. The host university will provide a broad range of resources in the teachers' fields of expertise. International teachers who are selected to participate in the Fulbright Distinguished Awards in Teaching Program will 1) enroll in advanced undergraduate or graduate level classes, 2) work toward the completion of a capstone project of their own design, 3) observe classes, team-teach and/or conduct seminars or workshops in local schools for U.S. teachers and students; and 4) engage in other teaching related activities. Upon returning home, participants will be expected to share the knowledge and experience gained on the program with teachers and students in their home schools and within their communities.

Eligibility Requirements

The applicants should:

- Be a citizen of India and reside in India at the time of application.
- Be qualified to obtain/hold a valid Indian passport by November 20, 2013.
- Hold at least a bachelor's degree. A teacher training degree is preferred.
- Be full time teachers teaching any subject at any level (primary, middle or secondary). Have at least five years of teaching experience.
- Primary and secondary level library media specialists, guidance counselors, curriculum specialists, special education coordinators, gifted and talented coordinators and teacher trainers can also apply.
- Administrators/academic coordinators who spend at least 50% of their time in classroom teaching are also eligible.
- Demonstrate experience conducting and leading professional development activities.
- Demonstrate accomplishment in teaching or have previously received a teaching award or an exemplary evaluation by a school administrator.
- Demonstrate good English language competence.

If you have taken any standard test of English language proficiency such as the TOEFL or IELTS, please attach a photocopy of the score report to your application. If you have not taken the TOEFL or IELTS and are selected as a nominee, you will be required to take the TOEFL in early January 2014. USIEF will provide fee vouchers towards the TOEFL exam. The nominee should possess a paper based TOEFL score of 550 (213 Computer Based TOEFL, 79 Internet Based TOEFL) or an IELTS score of 6.5.

Preference will be given to the candidates who serve students in under-resourced communities.

Grant Benefits

Program costs such as tuition, room and board and transportation are covered by the Fulbright grant. Participants will receive a maintenance allowance designed to assist with the costs of living during the U.S. program. Grantees will also have the opportunity to apply for professional development funds during their program to support development and research or to cover the expenses of attending a conference or workshop related to their fields of teaching expertise.

Dependents are allowed to accompany the program participants. All dependents' expenses, however, will be paid for by the grantee.

Project Proposal

Grantees will be expected to produce a capstone project at the end of the program, with the form and content of the project proposed by the applicant at the time of application; projects should encourage cross-cultural dialogue and support future teaching activities. The host university will assign each participant a university faculty advisor who will help guide and refine participants' project ideas. Participants should be creative in developing program activities that will enhance their project and contribute to its successful implementation. Each teacher will be encouraged to give presentations on their project activities, and to compile written reflections and photographic or other records of their U.S. experiences.

Application Procedure

You have to submit an **application online**. Click the link <https://dafulbrightteachers.org/Home.aspx> to access the online application.

For instructions on completing the online application, please visit the link <http://www.usief.org.in/Fellowships/Distinguished-Fulbright-Awards-Teaching-Program.aspx>.

Once you submit your online application print a copy. A print of the completed online application along with the Leave Authorization form, forwarded through the appropriate administrative authority/official must reach USIEF Delhi, 12 Hailey Road, New Delhi 110 001, no later than **November 20, 2013**. Please write **ATTN: Fulbright Distinguished Awards in Teaching Program** on the envelope.

For any queries, you can write to Dr. Gayatri Singhal at gayatri@usief.org.in or call at 011-42090949.

Selection Procedure and Timeline

- | | |
|----------------------------------|-------------------------------|
| 1. Application Deadline: | November 20, 2013 |
| 2. Screening of applications: | end November 2013 |
| 3. National Interviews in Delhi: | mid December 2013 |
| 4. Notification of finalists: | end March or early April 2014 |

Fellows will be selected through a merit-based open competition. After the application deadline, a screening committee will review all eligible applications. Short listed candidates will be interviewed by a committee in New Delhi which will select nominees whose names will be forwarded to Washington DC for further consideration. Nominees will be required to take the TOEFL examination. Final selections will be made by an independent, U.S.-based selection committee, consisting of program alumni, primary and secondary level

teachers, and university administrators that will review applications from all participating countries. The committee will evaluate candidates for their professional qualifications, motivation, seriousness of purpose, adaptability, and commitment to the program as evidenced in their written applications, particularly the capstone project proposal. The Committee then recommends selected applications for further consideration and approval by the J. William Fulbright Foreign Scholarship Board (FSB). All candidates will be notified of their status in end March or early April 2014.

Application Deadline is November 20, 2013

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2014-2015 Fulbright Distinguished Awards in Teaching Program



ONLINE APPLICATION INSTRUCTIONS

The application for the 2014-2015 Fulbright Distinguished Awards in Teaching (DA) Program must be completed online. It is important to read and follow the instructions carefully, complete all parts of the application and submit the application by the deadline of November 20, 2013.

You may access the online application at: <https://dafulbrightteachers.org/Home.aspx>

APPLICATION DETAILS

- ❖ The deadline to submit online application is November 20, 2013.
- ❖ The international application is password protected. Please contact Dr. Gayatri Singhal, USIEF at gayatri@usief.org.in to access the international application.

BEFORE YOU BEGIN THE ONLINE APPLICATION

The application will take time to complete. Please plan ahead and allow ample time in advance of the application deadline to gather needed documents and other information. Before starting the online application, we recommend the following steps.

- ❖ Read the program information and eligibility requirements on the USIEF website www.usief.org.in
- ❖ Speak with your school principal or headmaster and others to confirm their support of your participation in the program. On the application, you will be asked to provide detailed information about several topics, including information about your school, your proposed capstone project and how you plan to implement your project and share all that you learned during your Fulbright experience with your students, colleagues and in your community after you complete the program.
- ❖ All applicants should review the application questions and gather information and needed documents before filling out an application.

ONLINE APPLICATION TECHNICAL INSTRUCTIONS

*The application and other required documentation must be submitted online. Note: **Please do not type the entire application in capital letters.***

1. **System Requirements** – To complete the application, it is strongly recommended that you use Internet Explorer version 7, Safari 5.1 or higher or Mozilla Firefox version 1.5 or higher as your internet browser. Please contact USIEF (gayatri@usief.org.in) if you are having technical difficulties with the application.
2. **Eligibility Questions** – When you start an application, you must begin by registering on the online application site. On the registration page there are questions that check your eligibility for the program. If you provide a response that does not fit with program eligibility requirements, you will not be able to continue with the application.
3. **Logging On** – In order to register to complete an application, you will need to provide basic personal information.

Your email address will serve as your login ID for the application. If you have more than one email address, we recommend that you use your personal email address. The application system will send important emails that spam filters may block. Please add admin@datfulbrightteachers.org and fulbrightdat@iie.org to your safe list. Be sure to type your email address correctly as you will not be able to edit it later. The application is password protected. Please contact USIEF to learn how to access the application.

4. **Save Your Work** – We do not recommend completing the application in one sitting. You will be able to save your work by clicking on any of the “Save” buttons at the top and bottom of each screen. It is important to save frequently in order not to lose any application information. You can navigate among pages by using the “Save & Continue” button or the navigation links on the left side of the screen. Please remember to save your work prior to moving to another section or page, or prior to logging out of the application.
5. **System Timeouts** – For security purposes, **the application will time out if it is idle for 20 minutes.** Be sure to click “Save” periodically to ensure that you do not lose any of your work. ***Typing on a page is not enough to prevent a time out. You must click “Save.”***
6. **Text boxes with word counts** – There are a number of text boxes for longer answers and essays. The application system will only allow you to input or paste text up to the character count limit. We strongly recommend that you compose and edit your essays in a word processing program (such as Microsoft Word) and then copy and paste them into the application. The online application will not support any special fonts, graphics or formatting, including bullets or other special features.

Helpful Information about Character Count: The character count includes spaces and paragraph breaks. The application character count may not exactly match the character count function in Microsoft Word or other word processing programs. If you exceed the application character limit, your text will be cut off. Below each essay text box you will see “Characters Remaining” and the number of characters still available for that text box. If you type directly into the text box, this number will count down as you type. If you copy and paste your essay from Word or another word processing program into the text box and you are within the character limit, “Characters Remaining” will update automatically. However, if you copy and paste text and you are over the character limit, “Characters Remaining” will not update. Hit the backspace key once, and the application system will delete any characters over the limit and the count will read “Characters Remaining 0.” You may need to shorten your text so that the system recognizes it as within the allotted character count.

INSTRUCTIONS FOR SPECIFIC APPLICATION SECTIONS

1. **Languages** – You may list up to three (3) foreign languages, including English. If you speak more than three (3) other languages, please provide information for the languages that are most applicable to the US, followed by those in which you are most proficient.
2. **Proposed Family Travel** – In this section you will list family members (spouse/partner, children, others) who will reside with you in the US during your program, should you be selected to participate. While family members are welcome to accompany participants to the US, all costs associated with the program (e.g., travel, housing, etc.) are paid by the participant. This information can be updated once selection decisions are made.
3. **Application Questions** – There are four questions in this section of the application. The first short essay cannot be longer than 400 characters including spaces. The remaining questions cannot be longer than 3000 characters per essay including spaces. Please see the previous page for information on the recommended steps about enter text with character limits.
4. **Capstone Project Proposal** – In this section you will provide detailed information about your Capstone Project proposal. There are several questions included in this section, each with a 1500 character limit, including spaces. This section, like elsewhere in the application, will not support any special fonts, graphics or formatting, including bullets or other special features.
5. **Leave Authorization** – This approval form must be printed in hard copy from the online system and then signed by the appropriate school system official who is authorized to grant you leave so that you can participate in the DA

Program. This is the only form that will not be completed online. Remember to print this form before submitting your application. The hard copy of the signed form must reach along with the application at the address below by November 20, 2013.

Attn: Fulbright Distinguished Awards in Teaching Program
United States-India Educational Foundation
12, Hailey Road
New Delhi 110 001
Tel: 011-42090949

6. **References** – The applicant may submit references online or the referee may send a printed copy of the reference directly to the USIEF Delhi office. Please see the section REFERENCE INSTRUCTIONS below.
7. **Upload Utility** – Applicants are required to submit certain documents as part of the application. Submit each requested document as listed in the application before submitting your application. If you experience any difficulty in uploading the documents, you can send a hard copy to USIEF Delhi.
8. **Submitting** – When you have completed the application to your satisfaction, you must go to the “Preview and Submission” page. First, click “*Check Application.*” If the system finds any errors, go to the necessary sections of the application to correct those errors, being sure to click “Save” to save your edits. Once all errors have been resolved, we recommend that you preview your application. The preview version will open as a PDF in a separate window, so make sure your pop-up blocker is turned off. Carefully read through everything to ensure that no mistakes have been made. **Once you have submitted your application, you will not be able to edit any information.** When you are satisfied with your application, read the “*Declaration*” carefully and click “*Submit Online Application.*”
9. **Printing your Submitted Application** – Print the completed online application and submit through the appropriate administrative authority/official. The participant must be eligible for leave from their school/organization for the entire duration of the program.

REFERENCE INSTRUCTIONS

Your application must include references from **three** (and only three) individuals who have known you in a professional capacity. **One of these references must be from your head school administrator (e.g., principal or headmaster).** The other references can be from your department head/chair, colleague, etc.

Your referees have two ways in which they can submit their letters:

1. You can print out the Reference Letter and forward it to your referees who will then complete the forms and mail to USIEF no later than **November 20, 2013.**
2. Your referees can complete the forms online and submit electronically. You must enter your reference’s information and click “*Save and Send Mail,*” your reference will receive a system-generated email with his/her login information. Please think carefully about selecting your references and make sure to enter all information correctly before sending the email. Alert your references to look for the email, which will come from fulbrightdat@iie.org. As many email filters will divert this email to a spam quarantine box, we recommend that you ask the reference to add the fulbrightdat@iie.org email address to their ‘safe senders’ email list.

If your referee does not receive the email with their login information, you can log back into the application system any time before submitting your application and resend the email. Check the box next to their name and hit “*Re-Send Email.*”

Notes about submission of reference forms:

- ❖ Please communicate with the individuals completing reference forms for you before entering their information into the application to alert them that the email with login information is coming. Because the reference login

information will be sent via email, you must provide an email address for all references.

- ❖ Again, many email filters may route system-generated emails to a spam quarantine filter. We recommend that you ask your reference to add the fulbrightdat@iie.org email address to their 'safe senders' list.
- ❖ It is your responsibility to ensure that your references submit the online reference. Before submitting your application, follow-up with your references to ensure that they received the email with their login information.
- ❖ If your reference loses the automatically-generated email before completing the reference and you have not yet submitted your application, you can log back into your application, go to the "*References*" page, select the check box next to their name and click "*Re-Send Email*."

RE-APPLICANTS

Previous applicants are strongly encouraged to re-apply. All re-applicants must fill out an online application.

APPLICATION COMPLETION CHECKLIST

- ❖ Completed and submitted online application
- ❖ A print of the completed online application along with the Leave Authorization form forwarded through the appropriate administrative authority/official must be submitted to USIEF Delhi office by the application deadline.
- ❖ Three (3) references by the application deadline. The applicants may submit references through the online system or references may be mailed directly to USIEF Delhi office.

Applicants must inform USIEF of any changes to their application status including:

- ❖ Change of address, email or other contact information
- ❖ Change in employment, including termination, change of schools or change of position
- ❖ Change in teaching responsibilities
- ❖ Request to withdraw the application
- ❖ Change in school administration that may affect participation in the program

Submitted applications become the property of the Fulbright Program. No part of the application will be returned to the applicant.

If you have questions or need assistance, you can write to Dr. Gayatri Singhal at gayatri@usief.org.in or call at 011-42090949.
