जी. के. श्रीवास्तव, मा.प्र.से.

अपर आयुक्त (प्रशासन एवं सतर्कता)

G. K. Srivastava, I.A.S. Addl. Commissioner (Admn. & Vig.)



F.1-5/KVS/2014-ADC(Admn)

(VS)/2014 ADC(Admin

To,

Deputy Commissioner/Director, ZIET Kendriya Viayalaya Sangathan All Regional Offices/ZIETs

केन्द्रीय विद्यालय संगठन KENDRIYA VIDYALAYA SANGATHAN

18, संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली–110 016 दूरभाष : 91–11–26855532, फैक्स : 91–11–26514179, 26565536

18, Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110 016 (India)

Tel.: 91-11-26855532, Fax: 91-11-26514179, 26565536

E-mail: addl.com.admn@gmail.com, Website: www.kvsangathan.nic.in

November 21, 2014

Subject: Winter Session of Parliament - regarding

Winter Session of the Parliament will commence from 24 November, 2014 to 22nd December, 2014. As per the Govt. of India Orders, all senior officers/ officials have to be present in their HQrs during the session of Parliament. All DCs/Directors are accordingly directed not to send tour programme for approval of the undersigned during the aforesaid period nor proceed on leave, station leave on weekends unless extremely urgent in public interest or unavoidable on private affairs. Still in such cases, prior approval of the proposed tour/leave/station leave on weekends must be obtained explaining the urgency/unavoidability of the proposed tour/leave. These instructions may be followed scrupulously during the forthcoming Winter Session of Parliament and this may be treated as standing instructions during the future Session of Parliament also.

For strict compliance please.

Yours faithfully,

(G.K. Srivastava)

Additional Commissioner (Admn)

Copy to

1. All JCs of KVS HQrs

2. All DCs of KVS HQrs

3. PS to Commissioner