



केन्द्रीय विद्यालय संगठन
Kendriya Vidyalaya Sangathan
18 संस्थानिक क्षेत्र
18 Institutional Areas,
शहीद जीत सिंह मार्ग
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F.No. 11054/01 (Steno Gr I) /2015/KVS HQ (E-3)

Date: 02.02.2015

MEMORANDUM

SUBJECT : Filling up the Posts of Stenographer Grade I by promotion for the year 2014-15.

The Competent Authority has approved promotion of the following **Stenographer Grade II** to the post of **Stenographer Grade I** in the pay band/ Scale of Rs.9300-34800/- with Grade Pay of Rs. 4200/- and posted to KVS HQ/ROs as shown in column 6 against their name. They must communicate their unconditional acceptance positively by **16.02.2015** and get relieved for joining the place of posting as **Stenographer Grade I** after availing joining time as per rules. If they fail to get relieved by **16.02.2015** this offer of promotion will automatically be treated as withdrawn and they would be debarred from getting further promotion for **01** year with attendant consequence such as seniority etc. with effect from **17.02.2015** as per KVS (HQrs.). letter No.6-6/1999/KVS(HQ)RPS dated 4.9.08.

MAIN PANEL – UNRESERVED CATEGORY

S. No.	Sen. No. as per S. List as on 31.03.2013	Name of the Employee	Date of Birth	Where working presently	Place of Posting
1	2	3	4	5	6
1	01	Sh. Harish Chand Raheja	15.01.1964	RO Delhi	RO Delhi
2	02	Smt. Taranjit Kaur	24.3.1964	KVS(HQRS.)	KVS(HQRS.)
3	03	Shri S K Sehra	13.9.1964	RO Delhi	RO Delhi
4	04	Smt. Seema Pathak	25.9.1961	RO Mumbai	RO Mumbai
5	4-A	Shri S Sakkarai Samy	21.3.1963	ZIET Mysore	ZIET Mysore
6	5	Smt. Renu Saxena	17.7.1962	RO Jaipur	ZIET Gwalior
7	6	Smt. K V Satyavani	26.12.1963	RO Hyderabad	RO Bangalore
8	7	Smt. Renu Khurana	10.12.1968	KVS(HQRS.)	KVS(HQRS.)
9	8	Smt. Rajni Bala	25.5.1965	RO Jammu	RO Jammu
10	9	Smt. Lalitha R Nair	16.7.1963	RO Ahmedabad	RO Bhopal
11	10	Shri S C Tripathy	15.7.1968	RO Bhubaneshwar	ZIET Bhubaneshwar
12	11	Shri S K C Patnaik	7.10.1968	RO Bhubanewswar	RO Kolkata
13	12	Shri M M Bora	13.7.1960	RO Guwahati	RO Guwahati
14	13	Shri Hemant Kr. Jain	30.9.1967	KVS(HQRS.)	KVS(HQRS.)
15	15	Smt. Alpana Bhandu	23.10.1969	RO Dehradun	RO Dehradun
16	16	Smt. Anita Rani	7.9.1969	KVS(HQRS.)	KVS(HQRS.)
17	17	Shri G Janaki Rama Rao	10.7.1968	RO Chennai	RO Chennai
18	18	Shri I B Lal	15.6.1973	RO Patna	RO Patna
19	19	Smt. Joyce Premarani Jebraj	14.8.1972	RO Mumbai	ZIET Mumbai
20	20	Shri Devendra Sharma	19.11.1984	KVS(HQRS.)	RO Lucknow
21	21	Shri Om Prakash Marothiya	11.11.1982	RO Agra	RO Agra
22	22	Shri Manoj Munariya	10.4.1976	RO Agra	RO Varanasi

2. The promotion made under SC/ST quota is subject to production of recent certificate obtained from the competent authority of State Govt. in support of his continuing to belong to SC/ST as the case may be.
3. The employee will have the option to get his pay fixed from the date of promotion or from the date of increment in the lower post, i.e., on 1st July. The option should be exercised within a month of promotion.
4. No extension of joining time shall be allowed except for reasons of illness/confinement of the employee duly supported by medical certificate from Chief Medical Officer / Medical Supdt. / Civil Surgeon of Govt. Hospital / Distt. Hospitals or from Chief Medical Officer of the Hospital of Public Sector Undertakings/Projects to which the school is attached/Military or Command Hospital as a case may be. The request, if any, for extension should be submitted through proper channel by **16.02.2015** to KVS(HQ) positively.
5. It is also made clear that representation for either change of place of posting on promotion or for extension of time to join the post (other than covered under para 4 above will not be entertained under any circumstances.


 (R.S. Bhatnagar)
 Admn. Officer (Estt.)

Distribution:

1. The individual concerned to communicate his acceptance positively by **16.02.2015**. In case of acceptance of promotion, he is directed to get relieved on or before **16.02.2015** failing which he is deemed to have been relieved on **16.02.2015**.
2. The Deputy Commissioner, KVS, Regional Office for necessary action. If the official is willing to proceed on promotion, he/she must convey his/her unconditional willingness/consent to the Kendriya Vidyalaya Sangathan (HQ) through the Deputy Commissioner by **16.02.2015**. If he is not submitting such willingness/ unconditional consent he/she will be deemed to be not interested in promotion and his/her offer of promotion shall stand automatically withdrawn without any further notice. If he/she has accepted the promotion, he/she may be relieved positively on or before **16.02.2015** to enable him/her to join at the place of posting.
3. The Deputy Commissioner KVS, Regional Office, where the employee is posted on promotion with a request to intimate the date of joining of the individual on promotion.
4. The Finance Officer, KVS, Regional Office, concerned.
5. The Section Officer, RPS, KVS (HQ).
6. EDP Cell, KVS(HQ) to upload the Memorandum in the website
7. Guard File.

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