



राष्ट्रीय शैक्षिक योजना एवं प्रशासन विश्वविद्यालय

(भारत सरकार द्वारा विश्वविद्यालय अनुदान आयोग के अधिनियम 1956 की धारा 3 के अंतर्गत घोषित)

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NATIONAL UNIVERSITY OF EDUCATIONAL PLANNING AND ADMINISTRATION

(Declared by the Govt. of India under Section 3 of the UGC Act, 1956)

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Professor R. Govinda

Vice-Chancellor

F. No 16/ NUEPA/NCSL 2014-15

21st July 2014

Subject: Post Graduate Diploma in School leadership and Management at NUEPA, New Delhi

Dear Mr. Dikshit,

You will be pleased to know that National Centre for School Leadership (NCSL) in NUEPA is launching the first **Post Graduate Diploma in School leadership and Management** at NUEPA, New Delhi. The programme envisages facilitating School Heads and Teachers to build a perspective on Leadership for school transformation using innovations, working in teams and partnerships and enhancing the efficiency in the everyday practices of school administration and management.

The P.G. Diploma is open for School Principals, Head Teachers and Teachers of Secondary Schools. The course begins from September 2014 and ends in June 2015. Classes will be held at NUEPA during evenings on three weekdays and full day on Saturdays and winter and summer vacations. Following are the eligibility conditions for admission to the course:

- Graduate in any discipline with a relevant degree in teaching.
- Currently working in a secondary school.
- Having at least 3 years of working experience in a school.

Selected candidates will be required to submit a 'No Objection Certificate' from concerned school authority. The enclosed brochure provides more details which is also available at www.nuepa.org.

Application forms will be available from **20th July 2014** at NUEPA website. The last date for the receipt of application is **8th August 2014**. For any clarification and details, you may please contact my colleague Professor Rashmi Diwan, Head, NCSL at e-mail id: ncsl@nuepa.org with a copy to Dr. N. Mythili, Coordinator of the programme at her e-mail id (sastry.mythili18@gmail.com), Mob no: +91 9971292148.

I request you to share and disseminate among School Heads and Teachers in Kendriya Vidyalayas of Delhi and encourage them to apply for admission.

With kind regards

Yours sincerely

(R. Govinda)

Mr. Avinash Dikshit

Commissioner

Kendriya Vidyalaya Sangathan ✓

18, Institutional Area, Shaheed Jeet Singh Marg

New Delhi – 110016



Ag. Gov.
25.7.14

Copy to:

Mr. Dinesh Kumar, Additional Commissioner, Kendriya Vidyalaya Sangathan, 18, Institutional Area
Shaheed Jeet Singh Marg, New Delhi – 110016

PG Diploma in School Leadership and Management 2014-15

1 September 2014 to 22 June 2015

National University of Educational Planning and Administration

The National University of Educational Planning and Administration (NUEPA) is an apex body in the areas of educational planning, administration and management. It is engaged in research, capacity building, and policy advice to central and state governments. It acts as a clearing house of ideas brings out journals, occasional papers and books. It disseminates knowledge and information on educational planning and administration, through seminars and conferences. NUEPA organizes several long term and short term capacity building programmes for the central and state education department officials and also for other developing countries. The University also offers research courses leading to award of M.Phil. and Ph.D.

National Centre for School Leadership (NCSL)

The NCSL set up at NUEPA in 2012 is committed to transforming schools through School leadership Development. Its priority is to build leadership capacities, eventually leading to transformation of schools. To achieve this mission, the Centre engages in capacity building of the school heads, based on Curriculum Framework on School Leadership Development that is grounded on the needs and issues of the states and the diversity therein, developed by the Centre. Addressing the needs of Government and government – aided school sector, the leadership programmes cater to the needs of current, freshly inducted and prospective School Heads from elementary to higher secondary levels.

Post Graduate Diploma in School Leadership and Management

The one year Post Graduate Diploma in School Leadership and Management is one of the innovative programmes launched by this Centre from this year. In addition to government and government-aided School Heads, the Centre is opening doors for Private School Principals as well with the major focus on Secondary School sector.

The Diploma commences from *1st September 2014 and ends on 22nd June, 2015.*

Total number of seats: **35**

Equal weightage will be given to candidates working in government and private schools.

Objectives

- To develop the ability to critically reflect upon their personal and professional self for transforming schools.
- To develop a perspective on school leadership for achieving school transformation
- To develop skills, attitude and knowledge in areas of team work, partnerships and teaching learning processes for improving student learning.
- To design, plan and implement change process in the school through innovations.

Eligibility

- Graduate in any discipline with a relevant degree in teaching.
- Principals, Head Teachers and teachers currently working in secondary schools.
- Having at least 3 years of working experience in schools.

Selected candidates will be required to submit a 'No Objection Certificate' from concerned school authority.

Course Design

The course is modular in nature and is conducted in three phases.

Phase 1: Preparatory Work (1st to 30th September 2014). It will be carried out from the respective work place of the participants.

Phase 2: Face to Face Interaction (1st October 2014 - 31st January 2015 & 1st May - 22nd June 2015). Classes will be held at NUEPA in the evenings on week days and full day on Saturdays and summer and winter vacations.

Phase 3: Project Work (1st February to 30th April, 2015). The project work will be carried out by the participant in the schools where they are currently working.

Course Overview

The diploma consists of 10 courses having 34 credits, 340 sessions and 510 hours and for 41 weeks. English is the medium of instruction.

Programme Methodology

The methodology of the course delivery uses the pedagogy of the practitioner as the course adopts a practice centric approach to help practitioners in the schools. It consists of exercises, field based learning, small practicum, skill building workshops, written and oral assignments, lectures by faculty, individual assignments, and guest speakers and so on. The course will be transacted in a participatory mode using audio and video materials, case studies, debates, seminars, workshops, self and group reflections, group work, lecture method, presentations, guest lectures, interactive sessions with experts, and the like.

Enrolment Procedure

Applications are invited from eligible candidates through an open advertisement for secondary school heads and teachers working in government and private schools.

Fee

Admission Fee: 1000

Course Fee: 9000

Misc: 2000

Caution money (refundable)

Library: 2000

Computer Centre: 2000

Facilities

Library: The national University has an excellent library with a collection of over 62,200 books related to education and 357 Indian and foreign academic journals and periodicals and also maintains a rich documentation centre.

Computer centre: There is a modern well equipped computer service centre to support the academic activities.

For further Details, please refer to website

www.nuepa.org

Apply online.

Programme Team

Prof Rashmi Diwan (Head-NCSL)

Dr. Sunita Chugh (Associate Professor)

Dr. Kashyapi Awasthi (Assistant Professor)

Dr. N. Mythili (Programme Coordinator and Assistant Professor)

Contact Details

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copy to sunitachugh11@gmail.com

The applications will be uploaded on the NUEPA website from 20th July 2014. Last date to receive the completed application is 8th August, 2014.